



100 Main St.  
Wayne, Ne 68787



402-833-5560 office  
866-267-5344 fax



December 2017

*Requirements regarding e-mailed invoices:*

- The paperwork demonstrating proof of delivery must be legible.
- The invoice must reference our pay number.
- The paperwork must be sent in PDF format to [billing@sonliteexpress.com](mailto:billing@sonliteexpress.com)
- You will be notified if originals are required by our customer. Then, we will not process your invoice until the originals are received in the mail.
- If these requirements are not followed, your invoice will be rejected and will not be processed until corrected.
- If we, Sonlite Express, Inc., must gather the necessary paperwork in order to invoice a load a processing fee will be applied.